



PLATFORM USER GUIDE  
**BUY FROM COSTA RICA**

**BUYER**

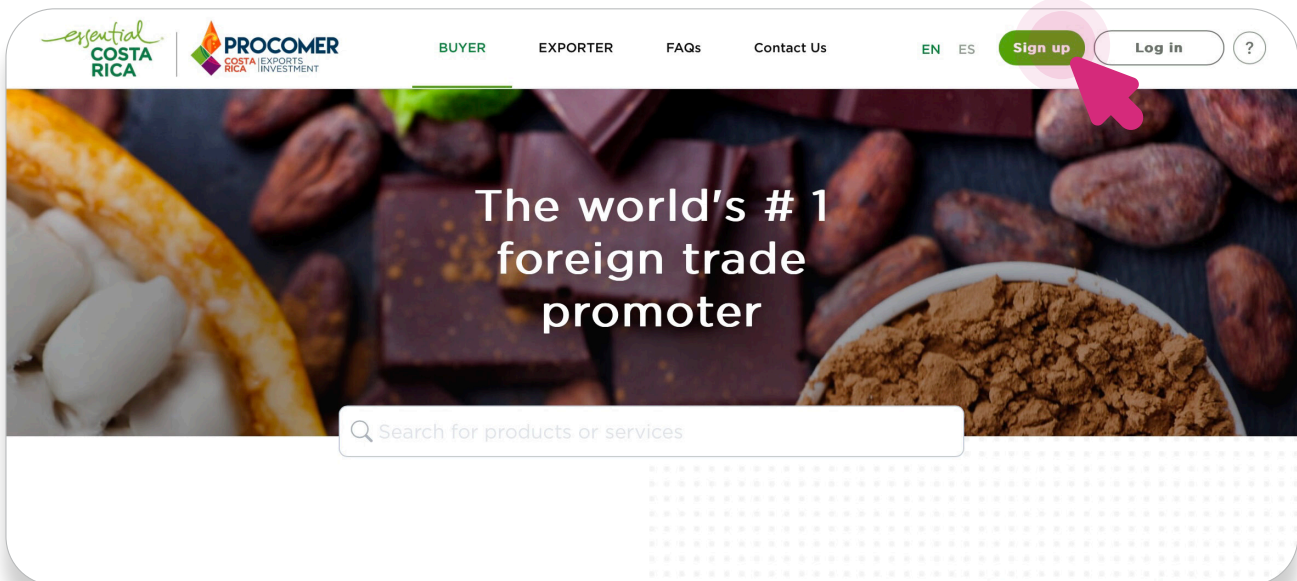


In this guide you will find the necessary steps to utilize the Buy From Costa Rica platform. Follow them to register as a buyer, explore products, request quotes, contact businesses and book virtual sessions with Costa Rica’s exporting companies.

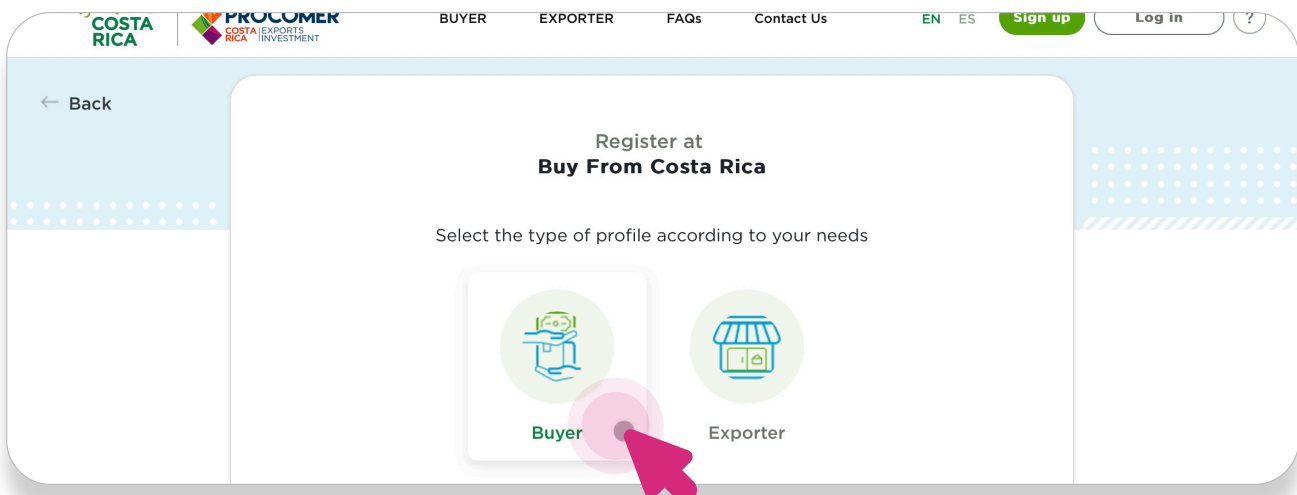
## STEP 1 REGISTER

1.1 Open the web browser and access the platform.

1.2 Once in the home page, look for the “Sign up” button and click it.



1.3 Choose the “Buyer” profile.



**1.4** Fill out the registry form with the required information such as name, email, password, etc.

Make sure the information provided is complete and accurate.

essential COSTA RICA | PROCOMER COSTA RICA EXPORTS INVESTMENT

Start using  
**Buy From Costa Rica**

Set up your profile for free

All fields are required

First Name  
E.g. John

Last Name  
E.g. Doe

E-mail address \*  
E.g. john@doe.com

Company telephone number  
E.g. +1 300 400 5000

Password \*  
Enter your password

Job position  
Acquisitions

Trade name of the company  
Trade name of the company

Company description

Main productive sector to which the company belongs  
Food Industry

Company website  
E.g. http://www.example.com

Address of the company's commercial office

Country  
Alemania

State or city of the company

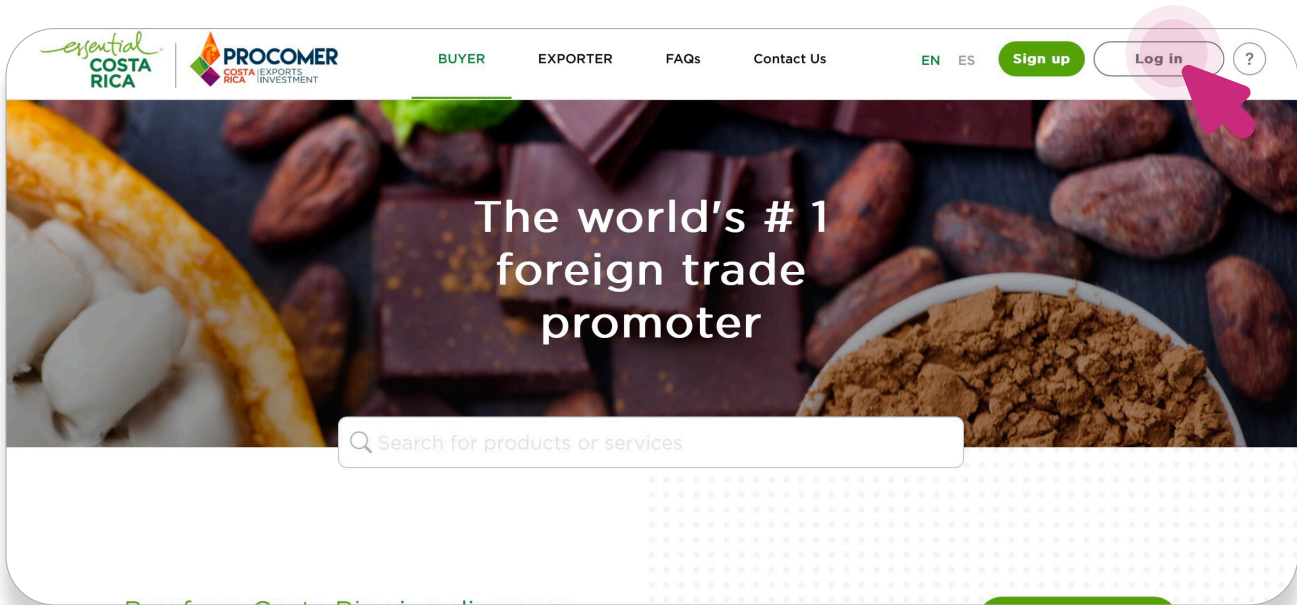
protected by reCAPTCHA  
Privacy Terms

Register

**1.5** Once completed, click on “**Register**”.

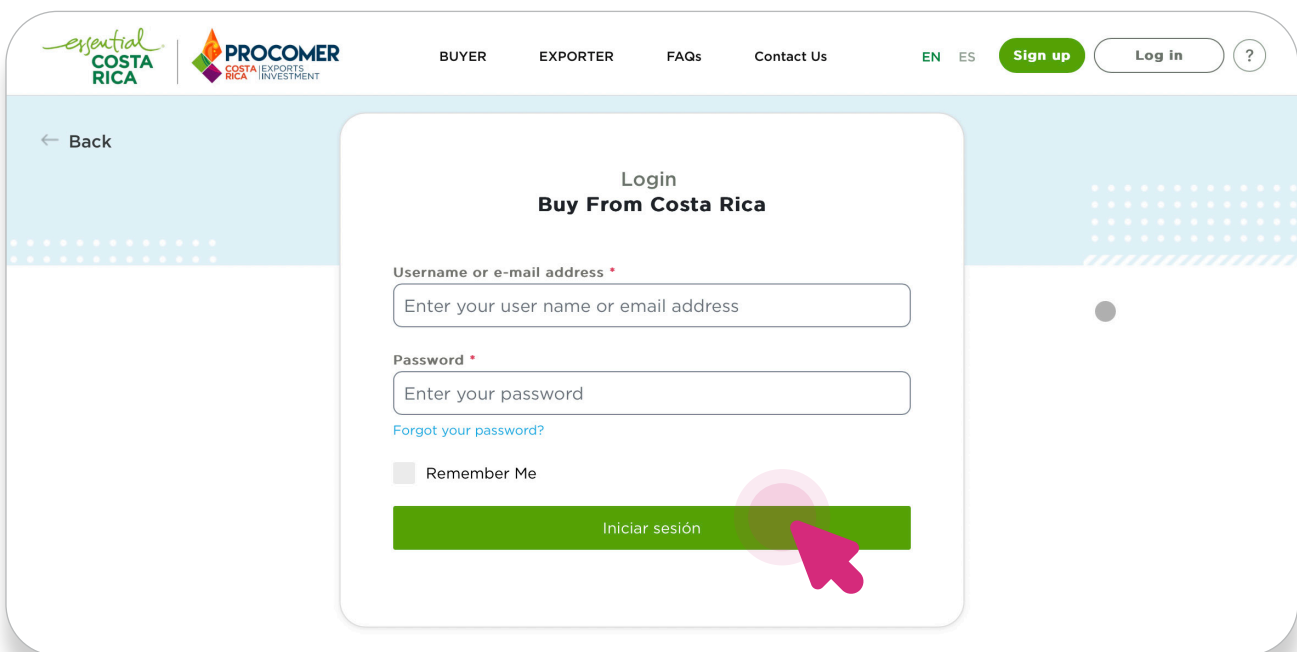
## STEP 2 SIGN IN

2.1 Click on "Log In".



2.2 Type your username or email address and your password.

2.3 Click on "Iniciar sesión".




## STEP 3 PRODUCT INQUIRY

Once these steps are completed, you will be logged in. Follow the next steps to start searching for products and businesses:

**3.1** Click on **“See products”** depending on the productive sector you are interested in. Ex: “Agricultural Sector”

Buy from Costa Rica is a discovery platform that allows you to connect with over 400 Costa Rican exporters and 1400 products and services, which can help grow your business.


[Start connecting](#)



### Agricultural sector


What makes our fresh produce different from the rest? An exquisite flavor and sweetness that comes from our microclimates

[→ See products](#)




### Food industry

Our food products with the highest quality standards are recognized for their distinction and selectivity



### Service sector

The service sector of our country is powered by highly trained and bilingual human talent



### Industrial sector

Costa Rica has been recognized as the most innovative country in Latin America, demonstrated by our dynamic and specialized industrial sector.

3.2 Choose a product category from the list. Ex. “Fresh Fruit”

3.3 Once inside the category, choose a specific product like “Papaya Buy From Costa Rica test product”. This will take you to the detailed informative page of the product.

The screenshot displays a mobile application interface with a sidebar menu on the left and a grid of product cards on the right. The sidebar menu includes categories such as 'Fresh fruits' (69), 'Fresh Roots and Tubers' (63), 'Live animals' (3), 'Medicinal plants' (5), 'Organic agricultural products' (0), 'Ornamental plants' (44), and 'Vegetables and greens' (33). Below these are sections for 'FOOD INDUSTRY', 'SERVICES', and 'SPECIALIZED INDUSTRIES'. The product grid shows six items: 'Papaya - Buy From Costa Rica test...' (highlighted with a pink mouse cursor), 'Fresh Pineapple', 'Phalaenopsis Orchid Pot 3''' (9cm) with...', 'Phalaenopsis Orchid Pot 5''' (12cm) with...', 'Fresh pineapple', and 'Celery'. Each product card includes an image, a title, a description, and a company name with a right-pointing arrow.

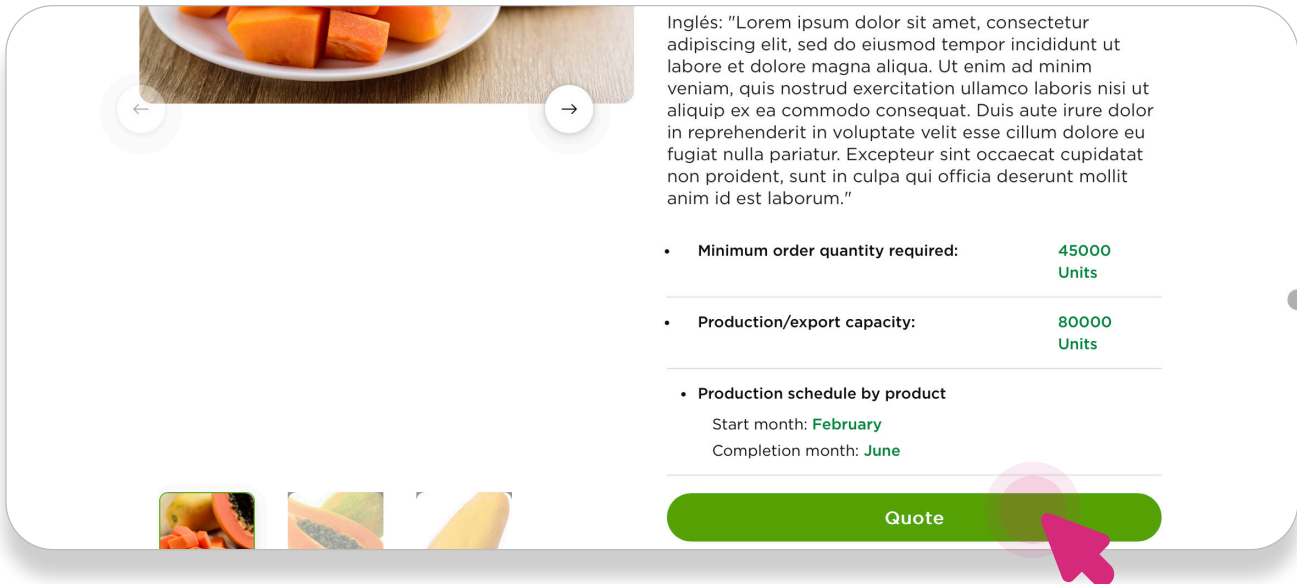
Category	Count
Fresh fruits	69
Fresh Roots and Tubers	63
Live animals	3
Medicinal plants	5
Organic agricultural products	0
Ornamental plants	44
Vegetables and greens	33

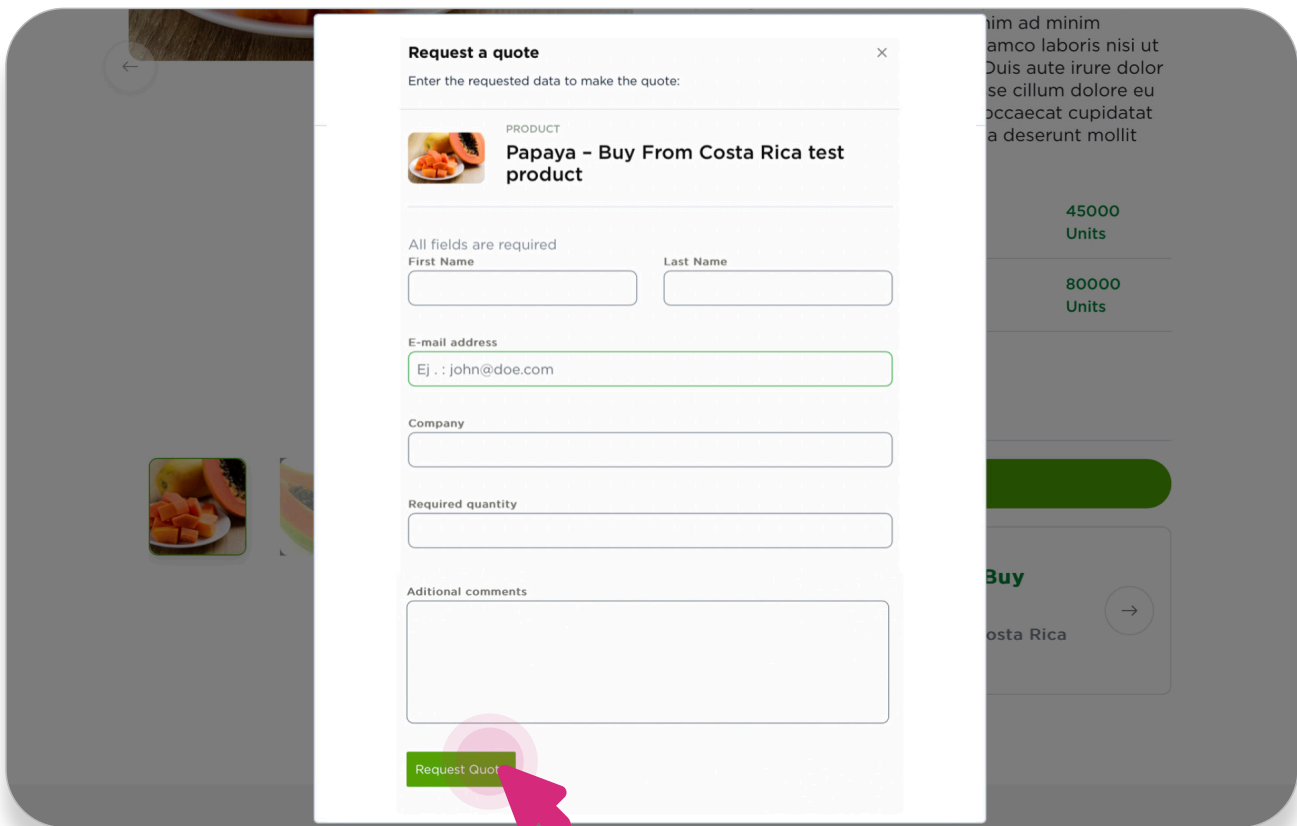
Product Name	Description	Company
Papaya - Buy From Costa Rica test...	Inglés: "Lorem ipsum dolor sit amet, consectetur adipiscing..."	EMPRESA DE PRUEBA BUY FROM CR
Fresh Pineapple	Product description Scientific name: Ananas comosus...	PRODUCTOS HORTÍCOLAS NORTEÑOS S.A.
Phalaenopsis Orchid Pot 3''' (9cm) with...	This plant has a height of 30cm - 50cm, flower size 4cm - 7cm, and ...	AGRO ORCHIDS COSTA RICA S.A.
Phalaenopsis Orchid Pot 5''' (12cm) with...	This plant has a height of 50cm - 80cm, flower size 8cm - 11cm, and ...	
Fresh pineapple	Conventional and organic fresh pineapple for export.	
Celery	Vegetable that has long stems that form a thick and vigorous...	

## STEP 4 QUOTE REQUEST

4.1 In the product page, click in the button that says “Quote”



4.2 Fill out the form with the required information. After filling out the form, click on “Request quote”



## STEP 5 CONTACTING COMPANIES

5.1 Click on the name of the company to learn more about it.

The screenshot shows a company profile for 'Empresa de Prueba Buy From CR'. On the left, there are three images of papaya products: a bowl of cubed papaya, a whole papaya, and a papaya wedge. To the right, there is a block of placeholder text: 'veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.' Below this text are three bullet points: 'Minimum order quantity required: 45000 Units', 'Production/export capacity: 80000 Units', and 'Production schedule by product' with sub-points 'Start month: February' and 'Completion month: June'. A green 'Quote' button is positioned below the schedule. At the bottom, the company name 'Empresa de Prueba Buy From CR' is displayed with a location pin icon for 'Cartago, La Unión, Costa Rica'. A pink mouse cursor is pointing at a right-pointing arrow icon next to the company name.

5.2 In the company's information page, click on "Contact Company"

The screenshot shows the company's information page for 'Empresa de Prueba Buy From CR'. At the top left, there are two logos: 'PROCOMER COSTA RICA experta' and 'We are esencial COSTA RICA'. Below the logos is the company name 'Empresa de Prueba Buy From CR' and a paragraph of placeholder text in English: 'INGLES - "Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum."' To the right of the text is a 'Company Statistics' section with three cards: '8 NUMBER OF COUNTRIES TO WHICH IT EXPORTS', '26 YEARS OF EXPERIENCE', and '7 NUMBER OF PRODUCTS AND SERVICES YOU PROVIDE'. Below the statistics is a 'Location' section with a pin icon and the text 'Cartago, La Unión, Costa Rica'. At the bottom, there are two sections: 'Main countries to which it exports' with a list of 'Germany', 'Old and bearded', and 'Austria'; and 'Company certifications' with a list of 'Certificación Organica', 'RainForest', and 'Licencia Esencial Costa Rica de la empresa'. At the bottom left, there are two buttons: a green 'Contact company' button and a white 'Book virtual session' button. A pink mouse cursor is pointing at the 'Contact company' button.



### 5.3 Fill out the form with the required information.

**Contact company** X

Enter the requested data and the message you want to send

All fields are required

First Name \*  Last name \*

E-mail address \*

Company

Additional comments

Contactar

After filling out the form, click on “**Contact**”.

## STEP 6 6 VIRTUAL SESSION BOOKING

### 6.1 In the company’s information page click on “**Book Virtual Session**”.

**PROCOMER** Costa Rica Exporta

We are **esencial** COSTA RICA

**8** NUMBER OF COUNTRIES TO WHICH IT EXPORTS

**26** YEARS OF EXPERIENCE

**7** NUMBER OF PRODUCTS AND SERVICES YOU PROVIDE

**Empresa de Prueba Buy From CR**

INGLES - "Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum."

**Contact company**

**Book virtual session**

**Location**  
Cartago, La Unión, Costa Rica

**Main countries to which it exports**

- Germany
- Old and bearded
- Austria

**Company certifications**

- Certificación Organica
- RainForest
- Licencia Esencial Costa Rica de la empresa

## 6.2 Fill out the form with the required information.

**Virtual session reservation** ×

Schedule a session virtually to communicate directly with the company. Once the agenda is verified, it will be followed up by email.

All fields are required

Date  Hours  Minutes

**1** La selección del horario es de forma provisional, una vez que la compañía acepte su solicitud, se le notificará a su correo electrónico

First Name \*  Last Name \*

E-mail address \*

Company \*

Country

State or city of the company

**Reservar**

After filling out the form, click on **“Reservar”**.

You have completed every step to utilize properly the Buy From Costa Rica platform. You are now ready to explore products, request quotes, contact businesses and book virtual sessions to improve your experience using the platform.

IF YOU HAVE ANY QUESTIONS OR YOU NEED ADDITIONAL ASSISTANCE, PLEASE SEND AN EMAIL TO

[buyfromcostarica@procomer.com](mailto:buyfromcostarica@procomer.com)

*esencial*  
**COSTA  
RICA**

 **PROCOMER**  
COSTA RICA | EXPORTACIONES  
INVERSIÓN